

**PROJECT REVIEW COVER FORM**

This is:  a new submittal  supplemental information  other      Date Submitted: \_\_\_\_\_

**PROJECT INFORMATION**

Project Name: \_\_\_\_\_

Project Proponent: \_\_\_\_\_  
The individual or group sponsoring, organizing, or proposing the project.

Project Street Address: \_\_\_\_\_  
Include street number, street name, and or Route Number. If no street address exists give closest intersection.

City or Town: \_\_\_\_\_ County: \_\_\_\_\_  
Please use the municipality name and **not** the village or hamlet.

**PROJECT DESCRIPTION**

Describe the overall project in detail. As applicable, provide any information regarding past land use, project area size, renovation plans, demolitions, and/or new construction. Note if this will included in a separate attachment:

\_\_\_\_\_

\_\_\_\_\_

List all state and federal agencies involved in the project and indicate the funding, permit, license or approval program pertaining to the proposed project:

Agency Type	Agency Name	Program Name
<input type="checkbox"/> State <input type="checkbox"/> Federal		
<input type="checkbox"/> State <input type="checkbox"/> Federal		
<input type="checkbox"/> State <input type="checkbox"/> Federal		
<input type="checkbox"/> State <input type="checkbox"/> Federal		

If there is no state or federal agency involvement, please state the reason for your review request:

\_\_\_\_\_

**FOR SHPO USE ONLY**

Based on the information submitted to our office for the above named property and project, it is the opinion of the Connecticut State Historic Preservation Office that no historic properties will be affected by the proposed activities.\*

Mary Dunne/Catherine Labadia  
Deputy State Historic Preservation Officer

Date

\*All other determinations of effect will result in a formal letter from this office

## PROJECT REVIEW COVER FORM

### CULTURAL RESOURCES IDENTIFICATION

Background research for previously identified historic properties within a project area may be undertaken at the SHPO's office. To schedule an appointment, please contact Catherine Labadia, 860-500-2329 or [Catherine.labadia@ct.gov](mailto:Catherine.labadia@ct.gov). Some applicants may find it advantageous to hire a qualified historic preservation professional to complete the identification and evaluation of historic properties.

Are there any historic properties listed on the State or National Register of Historic Places within the project area?

Yes    No    Do Not Know   **If yes, please identify:** \_\_\_\_\_

### Architecture

Are there any buildings, structures, or objects within the project area (houses, bridges, barns, walls, etc.)?

- Yes (attach clearly labelled photographs of each resource and applicable property cards from the municipality assessor)  
 No (proceed to next section)

Are any of the buildings, structures or objects greater than 50 years old?    Yes    No    Do Not Know

If the project involves rehabilitation, demolition, or alterations to existing buildings older than 50 years, provide a work plan (If window replacements are proposed, provide representative photographs of existing windows).

### Archeology

Does the proposed project involve ground disturbing activities?

- Yes (provide below or attach a description of current and prior land use and disturbances. Attach an excerpt of the soil survey map for the project area. These can be created for free at: <https://websoilsurvey.nrcs.usda.gov>)  
 \_\_\_\_\_  
 No

### CHECKLIST (Did you attach the following information?)

<p style="text-align: center;">Required for all Projects</p> <input type="checkbox"/> Completed Form <input type="checkbox"/> Map clearly labelled depicting project area <input type="checkbox"/> Photographs of current site conditions <input type="checkbox"/> Site or project plans for new construction	<p style="text-align: center;">Required for Projects with architectural resources</p> <input type="checkbox"/> Work plans for rehabilitation or renovation <input type="checkbox"/> Assessor's Property Card <p style="text-align: center;">Required for Projects with ground disturbing activities</p> <input type="checkbox"/> Soil survey map
<p style="text-align: center;">Suggested Attachments, as needed</p> <input type="checkbox"/> Supporting documents needed to explain project <input type="checkbox"/> Supporting documents identifying historic properties <input type="checkbox"/> Historic maps or aerials (available at <a href="http://magic.lib.uconn.edu">http://magic.lib.uconn.edu</a> or <a href="https://www.historicaerials.com/">https://www.historicaerials.com/</a> )	

### PROJECT CONTACT

Name: \_\_\_\_\_ Firm/Agency: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Federal and state laws exist to ensure that agencies, or their designated applicants, consider the impacts of their projects on historic resources. At a minimum, submission of this completed form with its attachments constitutes a request for review by the Connecticut SHPO. The responsibility for preparing documentation, including the identification of historic properties and the assessment of potential effects resulting from the project, rests with the federal or state agency, or its designated applicant. The role of SHPO is to review, comment, and consult. SHPO's ability to complete a timely project review largely depends on the quality of the materials submitted. Please mail the completed form with all attachments to the attention of Environmental Review at the address above. Electronic submissions are not accepted at this time.