

ARTIST FELLOWSHIP PROGRAM GUIDELINES - FY 2010

The Connecticut Commission on Culture & Tourism (CCT) Artist Fellowship program provides support designed to encourage the continuing development of Connecticut's finest creative artists who are committed to their art form and who have a demonstrated history of professional activity in the state. The program allows artists to create new work and further their careers.

APPLICATION DEADLINE

SUBMITTED ONLINE BY 11:59 P.M.

January 15, 2010

Funding Period: May 1, 2010 - April 30, 2011

Only artists working in the following disciplines may apply to this cycle:

* *Applicants may only select only one category.*

- **New Media** (video, sound, and time based media)
- **Works on Paper** (print, drawing, book arts, mixed media)
- **Craft** (traditional and experimental)
- **Painting** (oil, watercolor, acrylic, and encaustic)
- **Photography** (traditional, experimental and digital)
- **Sculpture/Installation** (traditional, site-specific)

PROGRAM TIMELINE

Application Deadline

January 15, 2010

Award Notification

April, 2010

Funding Period

May 1, 2010 - April 30, 2011

Final Report Due

June 30, 2011

WHO MAY APPLY

Eligible Applicants:

- Artists who have lived and worked in Connecticut for a minimum of *one* year at the time of application and are current full-time residents of the state. All awards are subject to verification of Connecticut residency.
- Artists working in the appropriate disciplines as listed above.

Ineligible Applicants:

- Students currently enrolled full-time in degree-granting institutions.
- Recent non-resident graduates of a Connecticut degree granting institution who have not lived in the state one year after graduation.
- Prior fellowship recipients who have received an award within the past five years.
- CCT board members, staff, and members of their immediate families.
- Incomplete applications or applications which do not follow the appropriate format.
- Applications submitted after the date stated above.

REVIEW PROCESS

- Application and work samples will be evaluated by a jury of arts professionals in the field based on a single criterion - artistic merit.
- The jury will recommend awards in the amounts of \$5,000 or \$2,500.
- There is no awards quota per discipline category.
- Funding recommendations will be presented to the CCT board for approval.

GRANTEE RESPONSIBILITIES

- Fellowship recipients are required to submit a financial and narrative report within 60 days after the funding period. Forms and instructions are available on CCT's website or by request.
- Where appropriate, grantees are required to credit CCT in all print, audio, video, and publicity materials (press releases, brochures, advertisements, etc.).

HOW TO APPLY

For FY2010 Artist Fellowship Program, CCT is only accepting **online applications through SlideRoom**, a web-based system for institutions to receive, process and review multi-media submissions.

Online applications and materials must be submitted through <http://ct.slideroom.com> by **11:59 PM on January 15, 2010**.

SlideRoom provides a simple and convenient way for applicants to apply to the Artist Fellowship Program. Applicants upload and manage all aspects of their grant application through SlideRoom's intuitive, user-friendly interface. The submission process allows applicants to edit and save the online application as often as needed. Applicants are able to view their visual images in the same display format as seen by the panelists.

Once the application is submitted, applicants may view their completed submission in a read-only format, but no further changes/additions can be made. Only requested materials submitted online as part of the applications will be accepted. No supplemental materials will be reviewed.

A \$10 processing fee is required as part of the application process. This processing fee is collected by SlideRoom and is solely retained by them for their services managing the online digital application process.

Along with the convenience of their interface, SlideRoom provides technical support and a submission process that assures applicants that their submission materials arrive securely, undamaged and presented accurately.

To view a video tutorial explaining the online application process, please go to: <http://ct.slideroom.com/> and click on the "Watch Video Tutorial" button.

For technical support please visit: <http://slideroom.zendesk.com> or call 214-257-0861.

** Please note that there is a \$10 processing fee for submitting through slideroom.com.*

REQUIRED SUPPORT MATERIALS

LEGISLATIVE INFORMATION (OBTAINED FROM TOWN CLERK OR WWW.VOTESMART.ORG)

CCT informs legislators about your grant. It is important that you provide accurate information.

U.S. Representative's Name _____ District # _____
State Senator's Name _____ District # _____
State Representative's Name _____ District # _____

Portfolio Materials:

- For artists applying in the categories of Craft, Painting, Photography, Works on Paper and Sculpture/Installation: submit 10 digital images (.jpg, .gif, .png, .pdf, not to exceed 5 MB). Include title, medium, dimensions and date for each image submitted.
- For artists applying in New Media: submit video files (.mov, .wmv, .flv) with the total length of all videos not to exceed 5 minutes length or 60MB, whichever is greater. Include title, date and a description for each video submitted.

Resume/Bio and Fellowship Statement:

- Applicants must submit a current resume and/or bio not to exceed one page in length. Resumes or bios can be pasted into the "Resume/Bio" text field in the application form. To preserve formatting please copy your resume from a plain text editor (TextEdit on MAC, NotePad on PC).
- As part of the online application, applicants are asked to complete the following Fellowship Statement in no more than 500 words: *Please discuss your work samples submitted in this application.*

CONTACT

If you have questions regarding your application, please contact Tamara Dimitri at: (860) 256-2720 or by e-mail at tamara.dimitri@ct.gov.

For technical support please contact slideroom at 214-257-0861. Applicants can also access a SlideRoom's help desk here: <http://slideroom.zendesk.com>

FREQUENTLY ASKED QUESTIONS

THE QUESTIONS AND ANSWERS ARE PROVIDED TO ASSIST YOU IN PREPARING YOUR APPLICATION. PLEASE READ CAREFULLY.

1. When will I be notified if I receive a fellowship?

Applications received in January are reviewed within three months with award announcement in April.

2. If I receive a fellowship, how long will I have to complete expenditure of funds?

The contract term is one year from the receipt of the award payment. Fellowship recipients must submit a financial and narrative report within 60 days after the funding period.

**FREQUENTLY ASKED
QUESTIONS
CONT'D**

3. Is the fellowship taxable?

Yes. Please consult the Internal Revenue Service for further information.

4. I work in more than one medium. Can I submit multiple applications?

Only one application will be accepted from each artist. Artists must critically assess their own work and apply in the appropriate category.

5. I work collaboratively. Am I eligible to apply?

Yes, as long as the product of your collaboration fits one of the categories offered in the fellowship program. Submit only one application submitted by one artist, but include resumes and work samples of all artists involved in the collaboration.

6. Should my work samples represent work in progress, current or past work?

Your work samples should represent your BEST and most recent work. You should submit samples that relate to the current direction of your work. Past work in a similar style or manner is acceptable.

7. Does my work have to promote or highlight the State of Connecticut?

No. Through the artist fellowship, the State of Connecticut seeks only to increase opportunities for artists to create new work.

8. Can I submit original work samples?

No. Only digital images or video submitted through our application portal at SlideRoom will be considered. All original work samples sent to our offices will be discarded.

9. Can I have a full-time non-arts job and still qualify as a professional artist?

Yes. An artist's professional status is measured by his or her long term commitment to artistic development, exhibition, performance or publication.

10. Is this a project grant?

No. It is an individual artist grant awarded to support the ongoing creation of new works of art.

Applicants must follow all instructions and provide accurate and complete information in all sections and supporting materials as stated in the guidelines. Failure to do so will render your application ineligible for review.